

# Newcastle Elementary PTSA

Parent Teacher Student Association



Newcastle PTSA Board Meeting  
Tuesday, Sept. 16, 2025  
Newcastle Library  
6pm-7pm

**In attendance:** Dr. Wood, Sangeeta, Chai, Jill Binks, Fio, Katie, Ms. Thomas, Paul, Melissa, Emily, Nikita, Bindi, Alicia ( remote), Lynnyetta

**Approval of Minutes** - August meeting 8.19.25 - approved as posted

## **Principal Report** - Dr. Wood

- Before and After school program for Math being moved to before school only  
Due to transportation limitations, some students are not able to attend. Dr. Wood is coordinating with transportation for buses for them to be able to participate. Goal to be more inclusive for all to attend.
- Open positions filled - Psychologist - on leave until Dec - temp (Cecilia) will be joining for a few months. Overload PE Teacher - Agata Kozielczyk

## **Teacher Representative** - Mrs. Thomas

14 days in, everything looks good. Great turnout for curriculum night.

## **Officers/Committee Reports**

### **President**

- a) Grant Requests - both grants were approved (\$1337 for Taproot anti bullying presentation, and \$1424 for third grade Cougar mountain zoo field trip)
- b) Membership Updates - Meet the Teacher, Newcastle Days, Curriculum night  
Membership is low. Staff membership is low. Biggest membership signup after Meet the Teacher and Newcastle Days, currently at 265 memberships.
- c) Newsletter/Room Rep emails - Hard to match last names. Dr. Wood will look into it, and see if we can get more than last names.
- d) Standing Rules - updates approved (Updates listed [here](#) in red)
- e) Open Chairs: Advocacy, Reflections (will be under programs, and will search for a chair)

### **Treasurer**

- a) 2025/2026 Budget Updates- Membership meeting vote
- b) Monthly Financial Report

### **Volunteers**

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- a) Will help checking which volunteers are approved
- b) No major updates. We have volunteers signed up for upcoming events.

## Ways and Means

- a) Spirit Wear Sales- 100 sales so far
- b) Charleston Wrap Fundraiser - starts 9/19/25
- c) Brown Bear Car Wash - 330 tickets sold as of 9/16. Profits \$2297
- d) Tapatio fundraiser for 5th grade camp - 9/25/25
- e) Things in pipeline - drumroll wine and Island books at Mercer Island (Nov 16<sup>th</sup>).

## Programs Update

- a) Fall festival - scheduled 10/17. \$750 so far from sponsors. The funding from this will be in the corporate sponsorship bucket, even though it will be used for the fall festival.
- b) Enrichment Programs - low enrollment
- c) They will take over Reflections to start again.

## Outreach Update

- a) Reach out to Sunshine chair - Kristem McNamara surgery
- b) Food drive - will partner with Fall Festival for parents to donate there

## Secretary

- a) Training – PTA Leaders - 8 out of 12 board members have completed their training. The deadline to complete them is 9/30/25.

## Upcoming dates to remember:

- a) Spirit Wear Sale Ends 9/19
- b) Charleston Wrap Fundraiser Starts 9/22
- c) Fall Festival 10/17
- d) Next Board Meeting 10/22

## When making motions:

1. Member – Presents motion, stating, “I move...”

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2. Another member – Seconds motion to show more than one person is interested in discussing the item
3. Chairperson – Restates motion to ensure everyone understands what will be discussed
4. Members – Discuss motion with an equal opportunity to participate
5. Chairperson – Puts motion to a vote by saying: “All those in favor say ‘aye.’ ... Those opposed say ‘no’.”
6. Chairperson – Announces result to ensure all members know if the motion was approved or failed